



**Date: 21<sup>st</sup> December, 2016**

Corporate Relations Department, Bombay Stock Exchange Limited, 2nd Floor, P.J Towers, Dalal Street, Mumbai-400001.	Corporate Relations Department National Stock Exchange of India Ltd. Exchange Plaza, Plot No., C/1, G-Btack, Bandra Kurta Complex, Bandra (E), Mumbai - 400 051.
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**Ref:** Scrip Code: 532486 / Symbol: POKARNA

Dear Sir:

**Subject:** Invitation to the shareholders for factory tour.

We are pleased to advise that Pokarna Limited (“Pokarna”) will be hosting a tour of its granite processing facility for certain Retail Investors who express an interest in attending, subject to certain qualifying criteria. This tour will be held on 28<sup>th</sup> January, 2017. Space on this tour will be limited.

Pokarna will notify those Retail Investors, whom it is able to accommodate for the factory tour not later than 10<sup>th</sup> January, 2017. Because space for the factory tour is limited, only those persons who are notified by Pokarna will be permitted to attend the factory tour.

Detail of the program are attached.

**For Pokarna Limited**

  
**Vinay Paruchuri**  
**Company Secretary**



### **Pokarna Limited**

Registered & Corporate Office: Surya Towers, 105, Sardar Patel Road, Secunderabad 500 003, Telangana, India.  
Phone: +91 40 2789 6361/7722, 6626 6777, F: +91 40 2784 2121, E-mail: contact@pokarna.com, Web: www.pokarna.com

Factory Address: Unit 1: Survey No. 123, Toopranpet Village, Chautuppal Mandal, Nalgonda District – 508 252  
Telangana, India, T: +91 8694 – 200666

Unit 2: Survey No. 563, 568, 574, Aliabad Village, Shameerpet Mandal, Ranga Reddy District – 500 078  
Telangana, India, T: +91 98480 20242

CIN: L14102TG1991PLC013299

**TOUR  
OF  
GRANITE PROCESSING FACILITY  
OF  
POKARNA LIMITED  
LOCATED AT SURVEY NO. 563, 568 & 574 ALIABAD VILLAGE,  
SHAMEERPET MANDAL, R.R. DISTRICT, TELANGANA, INDIA.  
ON  
28<sup>th</sup> JANUARY, 2017, SATURDAY**

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**Itinerary:**

<b>Date</b>	<b>Time</b>	<b>Agenda</b>
28 <sup>th</sup> January, 2017	10.00 a.m.	Assembly at Pokarna Limited, 105, First Floor, Surya Towers, S.P. Road, Secunderabad – 500003 and completion of registration.
		Depart from Secunderabad to Shamirpet
		Arrive at Factory at 11.00 a.m. and complete registration
		Refreshments & Factory Tour
		Lunch & Group Photo
		Departure from Factory
		3.00 p.m.
		Arrive at Secunderabad

**Criteria for selecting qualified Retail Investor for the tour:**

- Factory tour is limited to 40 Retail Investor. Retail Investor shall have the same meaning as defined in SEBI (Issue of Capital and Disclosure Requirements) Regulations, 2009.
- Such Retail Investor must have attended at least one of our AGM (Annual General Meeting) in last 2 years and his/her name should appear in the register of Members as of 16<sup>th</sup> December, 2016.



- Pokarna Limited (“Pokarna”) will choose Retail Investor for visiting factory randomly by drawing lots.
- Retail Investor traveling by transportation prepared by Pokarna must be those whose names are on the list announced by Pokarna.
- Pokarna will not allow Retail Investor to bring their children to factory due to strict safety regulations.
- Pokarna will not allow Retail Investor to bring their families or any other followers to factory regardless of any reason.

**Reservation and Travel Process:**

- Reservation should be made by depositing the filled-up form (Annexure A) at the registered office of Pokarna latest by **01<sup>st</sup> January, 2017**.
- Pokarna will contact selected Retail Investor. In case Retail Investor cannot reach Pokarna within 01<sup>st</sup> January, 2017, it shall be deemed that the Retail Investor have relinquished their right to attend the program.
- Please bring any one valid identification proof viz., Aadhar / PAN / Passport / Voter ID / Driving License along with confirmation letter for boarding the Bus on the travelling date.
- Pokarna will provide free bus transportation from Secunderabad to the factory at Aliabad Village and back to Secunderabad. Each selected Retail Investor shall be entitled to 1 seat in the Bus.

**Safety:**

- One valid identification proof should be produced at the factory security gate for registration.
- This is a walking tour (undercover and outside) and the route covers a distance of around 1 kilometer so we strongly recommend that you wear comfortable footwear and consider the weather.
- Smoking and consumption of alcohol/drugs and other banned substances are strictly prohibited within the factory premises.



- All visitors must stay with their guide at all times and comply with any instructions given during the visit. Failure to do so may result in the visit being terminated and may jeopardise future visits.
- Pokarna reserves the right to amend the tour route or omit areas of the facility for reasons of visitors' safety and well-being or for strategic business reasons.
- Pets are not permitted in the factory building for health and safety reasons

**Security:**

- Please note that photography and video recording are strictly prohibited in all areas of the factory. Cameras and mobile phones with camera facilities will not be permitted beyond inside the factory and have to be deposited at the factory entrance with the security department.
- To remove from its premises any visitor who contravenes these terms and conditions of entry, and any person whose presence and/or behaviour on the premises could reasonably be construed as dangerous to him/herself or any other person in the grounds.
- Pokarna is concerned for the welfare and safety of the group during the factory visit but cannot be held responsible for any accidents caused by a Retail Investor's contravention of safety practices or instructions from factory officers.

**Other Conditions:**

- The privilege of visiting the factory cannot be transferred to other persons.
- If any selected Retail Investor cannot join the visit, Pokarna will find replacement Retail Investor by drawing lots.
- Any Retail Investor with health issues must reject the invitation.
- The factory visit may be postponed or canceled without notice. In such case, Pokarna will contact all invited Retail Investor to inform them. However, Pokarna shall not be held responsible should it be unable to contact any Retail Investor in time.
- Bus may depart without waiting for Retail Investor who arrive late.
- The decisions made by Pokarna are considered final.



### Annexure A

I, wish to participate in a tour of granite processing facility of Pokarna Limited's ("Pokarna") located at survey No. 563, 568 & 574 Aliabad village, Shameerpet Mandal, R.R. District, Telangana, India to be held on 28<sup>th</sup> January, 2017. My details are:

Name	
Ledger Folio No. / DP ID and Client ID	
Address	
Mobile Number	
Emergency Contact Person Name & Mobile Number	

**I have enclosed the following:**

- **Copy of Ledger Folio No. / DP ID and Client ID**
- **Recent Passport Size Color Photograph**
- **A copy of any one valid identification proof viz., Aadhar / PAN / Passport / Voter ID / Driving License**

In consideration for being allowed to participate, free of charge, I agree to the following terms and conditions:

- I will obey all directions and instructions by Pokarna'S employees for safety and comfort of myself and others.
- I will not enter into areas or rooms that are prohibited by signage or instructions.
- I will refrain from photographing, recording, or videoing anything or any area where such activity is forbidden by signage or instructions.
- I will not smoke or consume food or beverages in areas where such activities are forbidden.
- I will not bring any firearms, explosives, combustibles, drugs or alcohol products (except prescription medications) onto the Premises at any time.



- I will refrain from any behavior that is, in the opinion of Pokarna, risky to others, aggressive, loud, boisterous, or disruptive to the purpose of the visit.

I understand that if I violate any of these terms and conditions, I may be asked to leave the premises immediately.

#### **ASSUMPTION OF RISK**

I understand that there is an inherent risk of injury or damage to personal property, whether caused by me or someone else, in transportation or entering the factory and participating in the tour activities. The factory includes the manufacturing and office areas, buildings, parking lots and approaches thereto. This risk includes, but is not limited to: exposure to moving, falling, or flying objects and equipment; odors, fumes, or vapors; vibrations and noises; wet floors; exposed sharp edges; tripping hazards; unstable platforms, and pinching hazards. I understand and voluntarily accept this risk. I agree to specifically assume all risk of injury, whether physical or mental, as well as all risk of loss, theft, or damage of personal property for me, while in transportation to and from the factory or while in the factory.

#### **RELEASE AND WAIVER OF LIABILITY; INDEMNIFICATION**

I release and waive any and all claims or actions against Pokarna Limited, its agents, employees, insurers, affiliates, successors or assigns (collectively, "Pokarna") that may arise out of my participation in the tour and related activities as a result of any injury, loss, theft, or damage to any person, including and without limitation, personal, bodily or mental injury, economic loss or any damage to me, my spouse, my children, resulting from the negligence of Pokarna; Provided, however, that the foregoing release or waiver shall not apply to any injury or loss caused by the intentional willful or wanton conduct of Pokarna. I agree to defend, indemnify, and hold Pokarna harmless against any claims or actions arising out of, and to the extent caused by, my negligent, willful or wanton acts or omissions.

**I HAVE READ AND AGREE TO THE TERMS AND CONDITIONS ABOVE, INCLUDING, BUT NOT LIMITED TO, THE ASSUMPTION OF RISK, INDEMNIFICATION AND RELEASE AND WAIVER OF LIABILITY.**

**SIGNATURE:**

**NAME:**

**PLACE:**

**DATE:**

