Pokarna Limited

POKARNA LIMITED

ARCHIVAL POLICY

VERSION 2.0

Approved by: Board of Directors
Date of Approval: November 03, 2026

1. OBJECTIVE

a) This Policy is framed in accordance with the requirement under Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any amendments thereof).
b) The Company is required to disclose the policy on its website.

2. DEFINITIONS

a) "Board" means the Board of Directors of Pokarna Limited.
b) "Company" means Pokarna Limited.
c) "Policy" means this Policy, as amended from time to time.
d) "Listing Regulations" means the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any amendments thereof).
e) "Companies Act" means the Companies Act, 2013, together with the rules and regulations made thereunder, as amended from time to time.
f) "Applicable Law" means the Companies Act, the Listing Regulations and all other laws, statutes, rules, regulations, guidelines, circulars, notifications and directions applicable to the Company, as amended from time to time.
g) "Managing Director" shall have the meaning assigned to the term "managing director" under Section 2(56) of the Companies Act.

3. BACKGROUND & PURPOSE

Regulation 30(8) and Regulation 46 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Regulations) require all listed Companies to host on its Corporate Website all information required under the Regulations and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the Archival Policy of the listed entity, as disclosed on its Website.

In accordance with the above, this Policy is made to ensure protection, maintenance and archival of its disclosures, documents and records made on the Website for information and events communicated to the Stock exchanges under Regulation 30 of the Listing Regulations.

4. SCOPE

The Policy seeks to enhance transparency, accountability and better relationship with stakeholders, by providing a framework for disclosure of required information /events on the Website of the Company.

5. POLICY

a) The Company shall disclose on its website under **"Investor"** section under the heading "Material Events" all such events or information ("disclosures") which are required to be disclosed to the stock exchanges under Regulation 30 read with Schedule III of the Listing Regulations.
b) Such disclosures made to the stock exchanges shall be hosted on the Company's website for a minimum period of five years from the date of initial posting.
c) The disclosures shall thereafter be retained on the Company's website for such period as may be decided by the Managing Director from time to time, subject to applicable law.
d) Notwithstanding anything contained in this Policy, where the Companies Act, 2013 or any other Applicable Law requires any disclosure, document or record to be maintained or preserved for a period longer than that provided in this Policy, such disclosure, document or record shall be retained for the period required under such Applicable Law. The Company shall also ensure that records maintained by it in electronic form comply with the requirements of the Companies Act, 2013 and the rules made thereunder in respect of electronic records, including maintenance of back-ups in servers physically located in India. This Policy shall be read in conjunction with, and without prejudice to, the Policy for Preservation of Documents framed by the Company under Regulation 9 of the Listing Regulations.

6. AMENDMENTS

As this Policy is adopted pursuant to the applicable laws, any changes to applicable laws shall be deemed to be part of this Policy. Alterations or amendments to this Policy, as and when required by any changes in laws, rules and regulations applicable to the Company from time to time or due to changes in the internal processes, shall be done by the Board of Directors as deemed fit, provided they are consistent with the provisions of the applicable laws, as amended from time to time.

7. INTERPRETATION

In any circumstances where the terms of this Policy differ from any existing or newly enacted law, rule, regulation or standard governing the Company, such law, rule, regulation or standard will take precedence over this Policy. Any change in the prescribed period of archiving in Applicable Law shall mutatis mutandis apply to this Policy.